



524 E Hwy 24 Goodland, KS 67735
785-890-3743 or 785-821-0403

Tuesday, January 30, 2024
NWTech Board Room
1:00 pm

The meeting of the Sherman County Community Development Board was held on Tuesday, January 30, 2024, and called to order at 1:19 pm.

Approval of the December 12, 2023, Minutes. Amy moved to strike the motion for a 10-member board as it needs more discussion, and any changes will be approved later in updated by-laws. Bill seconded. Motion carried. Amy moved to approve the December 12, 2023, Minutes as amended. Bill seconded the approval. Motion carried.

Financial reports as of January 26, 2024

- WSB Comm Dev Checking - \$70,577.39?

Ben made a motion to approve the financial report. Matt seconded the approval. Motion Carried.

- Sherman County Transient Guest Tax Expenditures for January 2024 - \$16,446.62

Ben made a motion to approve the TGT Fund Expenditures. Jacque seconded the motion. Motion carried.

Transactions for SCCD

Beginning Balance							
12/12/2023	Expenditure		Square Inc	Return registration fee	SCCD	R	-10.00
12/13/2023	Check	3218	Vendor Donation	Red Brick Vendor Fees donated back to Red Brick to support fire families	SCCD	R	-130.00
12/15/2023	Check	3219	WSB	Gift Cards	SCCD	R	-1,000.00
12/18/2023	Expenditure		City of Goodland, KS	Main St Bldg utilities - Dec 2023	SCCD	R	-117.77
12/27/2023	Expenditure		Quickbooks Online	Monthly Subscription	SCCD	R	-90.00
12/27/2023	Expenditure		Black Hills Energy	Quickbooks Online	SCCD	R	-280.92
12/28/2023	Check	3220	Level Up	Utilities	SCCD	R	-280.92
12/28/2023	Check	3220	Construction LLC	Welcome Center Bathroom	SCCD	R	-10,260.00
12/28/2023	Expenditure		Capital Group	Dec 2023 Contributions	SCCD	R	-485.00
12/28/2023	Expenditure		American Funds		SCCD	R	-485.00
12/28/2023	Expenditure		Blue Cross Blue Shield of KS	BCBS / Dental / Cancer Dec 2023	SCCD	R	-1,129.95
12/29/2023	Deposit		Sherman County	Downtown Holiday TGT	SCCD	R	3,546.96
12/29/2023	Deposit		Sherman County	December TGT Wages	SCCD	R	5,735.05
12/29/2023	Expenditure		Intrust Bank	Dec 2023 Stmt Intrust Bank Accounting Contract Labor - Jan 2024	SCCD	R	-6,304.43
01/02/2024	Check	3222	Contract Labor		SCCD	R	-300.00
01/04/2024	Check	3221	Pest Away, LLC	Insect Treatment	SCCD	R	-55.00
01/11/2024	Expenditure		City of Goodland, KS	Main St Bldg utilities - Jan 2024	SCCD	R	-133.59
01/11/2024	Expenditure		S&T	phone & internet - Hwy 24 & Main St	SCCD	R	-456.77
01/14/2024	Check	3223	Conway Data, Inc..	Eco Dev Ad - 2024 Kansas Guide	SCCD	R	-2,500.00
01/14/2024	Check	3224	Goodland		SCCD	R	-2,500.00
01/14/2024	Check	3224	Ambassadors	2024 Membership Dues	SCCD	R	-100.00
01/14/2024	Deposit		Kansas Center for Entrepreneurship	YEC Sponsorship for 11/13/23 event	SCCD	R	1,976.00

Community Development Board Members:	01/30/24 Attendance
Bill Biermann	x
Gennifer House	x
Jacque Livengood	x
Ben Schears	x
Amy Sederstrom	x
Matt McKenzie	x
Travis Angelos	
<i>Ex-officio: Ashley Mannis</i>	x
<i>Ex-officio: Kent Brown</i>	x
SCCD Staff:	
Jessica Dinkel	x
Julica Oharah	x



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01/16/2024	Check	3225	Rental	Stage Rental 2023 events	SCCD	R	-2,000.00
01/22/2024	Deposit		Black Hills Energy (YEC)	YEC Sponsorship	SCCD	R	966.70
01/22/2024	Check	3226	Eklund's Insurance Capital Group	D&O policy renewal	SCCD	R	-1,340.00
01/23/2024	Expenditure		American Funds Level Up	Jan 2024 Contributions	SCCD	R	-485.00
01/29/2024	Check	3227	Construction LLC	Welcome Center Bathroom	SCCD		-13,940.00
01/29/2024	Expenditure		Blue Cross Blue Shield of KS	BCBS / Dental / Cancer Julica & Jessica Jan 2024	SCCD		-1,129.95
Total for SCCD							<u>-\$ 30,023.67</u>
TOTAL							<u>-\$ 30,023.67</u>

- Public Comment: NA
- Old Business:
- New Business:
 - 2024 Officers
 - President – Bill Biermann
 - Vice President – Matt McKenzie
 - Secretary – Jacque Livengood
 - Treasurer – Amy Sederstrom
 - Ben made a motion to approve the slate of officers. Gennifer seconded the motion. Motion carried.
 - Policies and Organization Documents
 - Completed 2024 policies and documents for board members and employees. Signed and returned to Executive Director to be filed.
 - 2024 Budget
 - 2024 Budget for Sherman County Community Development.
 - Gennifer made a motion to approve the 2024 budget as presented. Bill seconded the motion. Motion carried.
- Executive Directors Report
 - 2024 Event Schedule
 - Economic Development Update
- Announcements
 - There will be a sneak peek at the new Price Convention Center this Thursday from 5:00 pm-7:00 pm. The Grand Opening is scheduled for February 24, 2024, at 5:00 pm.
- Adjournment: Amy moved to adjourn the meeting at 2:38 pm. Ben seconded. Motion carried.

Respectfully Submitted,

Jacque Livengood, Secretary

Upcoming Meetings to be held at NWKTC:

February 27th, 2024
 March 26th, 2024
 April 30th, 2024
 May 28th, 2024

June 25th, 2024
 July 30th, 2024



524 E Hwy 24 Goodland, KS 67735
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Tuesday, February 27, 2024
NWTech Board Room
1:30 pm

The meeting of the Sherman County Community Development Board was held on Tuesday, February 27, 2024, and called to order at 1:30 pm.

Approval of the January 30, 2024 Minutes. Ben moved to approve the January 30, 2024 Minutes. Matt seconded the approval. Motion carried.

Financial reports as of February 26, 2024

- WSB Comm Dev Checking - \$180,895.44

Gennifer made a motion to approve the financial reports as presented. Jacque seconded the approval. Motion Carried.

- Sherman County Transient Guest Tax Expenditures for February 2024 - \$20,124.40

Ben made a motion to approve the February TGT Fund Expenditures. Amy seconded the motion. Motion carried.

Community Development Board Members:	02/27/24 Attendance
Bill Biermann	x
Gennifer House	x
Jacque Livengood	x
Ben Schears	x
Amy Sederstrom	x
Matt McKenzie	x
Travis Angelos	x
<i>Ex-officio: Ashley Mannis</i>	
<i>Ex-officio: Kent Brown</i>	
SCCD Staff:	
Jessica Dinkel	x
Julica Oharah	x

Transactions for SCCD

SCCD

Beginning Balance							
02/01/2024	Deposit	Sherman County	Annual Contribution	SCCD	R	50,000.00	
02/01/2024	Deposit	Sherman County	TGT Wage/Benefits Reimbursement	SCCD	R	5,735.07	
02/02/2024	Deposit	City of Goodland	Partner Contribution	SCCD	R	90,000.00	
02/02/2024	Check	3228 WCC, Inc	Inv #25473	SCCD	R	-505.00	
02/06/2024	Check	3229 Consolidated Printing	Inv #195053 Brochures phone & internet - Hwy 24 & Main St	SCCD	R	-980.00	
02/10/2024	Expenditure	S&T		SCCD	R	-456.23	
02/18/2024	Check	3230 Consolidated Printing	Inv #195053	SCCD		-13.55	
02/19/2024	Expenditure	City of Goodland, KS	Main St Bldg utilities - Feb 2024	SCCD	R	-135.36	
02/26/2024	Expenditure	Intrust Bank	Feb 2024 Stmt Intrust Bank	SCCD		-5,238.17	
02/28/2024	Expenditure	Quickbooks Online	Monthly Subscription Quickbooks Online	SCCD		-90.00	
02/28/2024	Expenditure	Blue Cross Blue Shield of KS	BCBS / Dental / Cancer Feb 2024	SCCD		-1,129.95	
02/28/2024	Expenditure	Capital Group American Funds	Feb 2024 Contributions	SCCD		-485.00	

Total for SCCD

\$ 136,701.81

TOTAL

\$ 136,701.81

- Public Comment
 - None
- Old Business:
 - Approval of SCCD By-Laws Amendments
 - Gennifer moves to approve amendments. Jacque seconded. Motion carried.



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- New Business:
 - Billboard/Signage Project
 - Discussion for an upcoming project to wrap the two billboards owned along I-70 and possibly continue the project into Goodland to refresh the current directional signage.
 - Discussion will be continued at a later meeting.
- Executive Directors Report
 - Sherman County Community Health Needs Assessment Committee
 - Community videos for the I-70 Association
 - Discuss the possibility of a burn-out pit during Flatlanders
 - Sherman County Commissioners adopted IRB Resolution
- Announcements
 - None
- Adjournment: Gennifer moved to adjourn the meeting at 2:08 pm. Amy seconded. Motion carried.

Respectfully Submitted,

Jacque Livengood, Secretary

Upcoming Meetings to be held at NWKTC

March 26th, 2024

April 30th, 2024

May 28th, 2024

June 25th, 2024

July 30th, 2024



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Tuesday, March 26, 2024
NWTech Board Room
1:30 pm

The meeting of the Sherman County Community Development Board was held on Tuesday, March 26, 2024, and called to order at 1:31 pm.

Approval of the February 27, 2024 Minutes. Amy moved to approve the February 27, 2024 Minutes. Ben seconded the approval. Motion carried.

Financial reports as of March 25, 2024

- WSB Comm Dev Checking - \$194,293.56

Jacque made a motion to approve the financial reports as presented. Gennifer seconded the approval. Motion Carried.

- Sherman County Transient Guest Tax Expenditures for March 2024 - \$18,824.63

Amy made a motion to approve the March TGT Fund Expenditures. Ben seconded the motion. Motion carried.

Community Development Board Members:	03/26/24 Attendance
Bill Biermann	
Gennifer House	x
Jacque Livengood	x
Ben Schears	x
Amy Sederstrom	x
Matt McKenzie	x
Travis Angelos	x
<i>Ex-officio: Ashley Mannis</i>	x
<i>Ex-officio: Kent Brown</i>	
SCCD Staff:	
Jessica Dinkel	x
Julica Oharah	x

Transactions for SCCD

SCCD

Beginning Balance							
	02/27/2024	Expenditure	Black Hills Energy	Utilities	SCCD	R	-355.29
	02/27/2024	Check	3233 Barking Dog Beer Bones	NAGDA event goodie bag	SCCD	R	-350.00
	02/28/2024	Deposit	Sherman County	TGT Share Flatlander, D&O, Bathroom Welcome Center	SCCD	R	18,054.40
	02/28/2024	Expenditure	Capital Group American Funds	Feb 2024 Contributions	SCCD	R	-485.00
	02/28/2024	Expenditure	Blue Cross Blue Shield of KS	BCBS / Dental / Cancer Feb 2024	SCCD	R	-1,129.95
	02/28/2024	Expenditure	Quickbooks Online	Monthly Subscription Quickbooks Online	SCCD	R	-90.00
	02/28/2024	Deposit	City of Goodland	Museum Sales	SCCD	R	6.00
	03/01/2024	Check	3236 Amy Sederstrom	Accounting Contract Labor - Mar 2024	SCCD	R	-300.00
	03/10/2024	Expenditure	S&T	phone & internet - Hwy 24 & Main St	SCCD	R	-457.81
	03/15/2024	Check	3237 Markel	Worker's Comp 2024	SCCD		-615.00
	03/18/2024	Expenditure	City of Goodland, KS	Main St Bldg utilities - Mar 2024	SCCD	R	-160.45
	03/18/2024	Deposit	Sherman County	Wage TGT 50% Reimbursement Feb 2024	SCCD	R	5,688.44
	03/18/2024	Deposit	Sherman County	2024 Flatlander's Reimbursement TGT	SCCD	R	3,642.00
	03/22/2024	Deposit	CASH	Vendor fees	SCCD	R	18.82
Total for SCCD							\$ 23,466.16
TOTAL							\$ 23,466.16



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- Public Comment
 - None
- Old Business
 - None
- New Business
 - Discussion of Bid for Radio Ads
 - Community/PR Committee
 - This committee will also be assisting with the Signage Project.
 - Board members should let Julica know by the end of the week if there is interest in being on the committee.
 - Discussion of a possible business incentive
 - The Incentive Committee will start to develop a plan.
- Executive Directors Report
 - NWK Travel Council will be visiting the community on April 19th, 2024. Any available board members, please plan to attend.
 - Scoular Press Release about Goodland Crush Facility
 - Discussion of potential new business openings
 - A new billboard should be going up soon by Wakeeney
 - Employee email will transition soon to Gmail with our Google Workspace
 - Jessica is in the hiring process for our Nex-Gen Summer Intern
- Executive Session
 - Personnel matters of non-elected personnel – K.S.A. 2018 Supp 4319(b)(1)
 - Amy made a motion to go into Executive Session for 10 minutes. Jacque seconded.
- Announcements
 - Upcoming Events
 - HWY 24 Garage Sales – May 31st to June 2nd, 2024
 - PnP Concert- June 14th, 2024
 - Shindig at the Smoky- June 29th, 2024
- Adjournment
 - Amy moved to adjourn the meeting at 2:12 pm. Gennifer seconded. Motion carried.

Respectfully Submitted,

Jacque Livengood, Secretary

Upcoming Meetings to be held at NWKTC

April 30th, 2024

May 28th, 2024

June 25th, 2024

July 30th, 2024



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Tuesday, April 30, 2024
NWTech Board Room
1:30 pm

The meeting of the Sherman County Community Development Board was held on Tuesday, April 30, 2024, and called to order at 1:32 pm.

Approval of the March 26, 2024 Minutes. Amy moved to approve the March 26, 2024 Minutes. Ben seconded the approval. Motion carried.

Financial reports as of April 29, 2024

- WSB Comm Dev Checking - \$175,262.42

Gennifer made a motion to approve the financial reports as presented. Ben seconded the approval. Motion Carried.

- Sherman County Transient Guest Tax Expenditures for April 2024 - \$13,645.21

Ben made a motion to approve the April TGT Fund Expenditures. Amy seconded the motion. Motion carried.

Community Development Board Members:	04/30/24 Attendance
Bill Biermann	
Gennifer House	x
Jacque Livengood	
Ben Schears	x
Amy Sederstrom	x
Matt McKenzie	x
Travis Angelos	
<i>Ex-officio: Ashley Mannis</i>	x
<i>Ex-officio: Kent Brown</i>	x
SCCD Staff:	
Jessica Dinkel	x
Julica Oharah	x

Transactions for SCCD

SCCD						
Beginning Balance						
03/27/2024	Expenditure		Black Hills Energy	Utilities	SCCD	R -224.72
03/28/2024	Expenditure		Capital Group American Funds	Mar 2024 Contributions	SCCD	R -485.00
03/28/2024	Expenditure		Blue Cross Blue Shield of KS	BCBS / Dental / Cancer FT Employees - Mar 2024	SCCD	R -1,129.95
03/28/2024	Expenditure		Quickbooks Online	Monthly Subscription Quickbooks Online	SCCD	R -90.00
03/29/2024	Expenditure		Intrust Bank	Feb 2024 Stmt Intrust Bank	SCCD	R -6,773.93
04/01/2024	Check	3239	Amy Sederstrom	Accounting Contract Labor - April 2024	SCCD	R -300.00
04/08/2024	Check	3240	Pest Away, LLC	Insect Treatment - March 2024	SCCD	R -55.00
04/10/2024	Expenditure		S&T	phone & internet - Hwy 24 & Main St	SCCD	R -456.48
04/11/2024	Deposit		Sherman County	March 2024 TGT Wage Reimbursement	SCCD	R 5,904.08
04/11/2024	Deposit		Sherman County	TGT Flatlander Reimbursement	SCCD	R 1,842.10
04/15/2024	Expenditure		City of Goodland, KS	Main St Bldg utilities - Apr 2024	SCCD	R -129.88
04/16/2024	Deposit		CASH	Vendor Fees	SCCD	R 9.41
04/22/2024	Deposit		CASH	Vendor Fees	SCCD	R 9.41
04/25/2024	Expenditure		Black Hills Energy	Utilities	SCCD	R -182.85
04/29/2024	Expenditure		Capital Group American Funds	April 2024 Contributions	SCCD	-485.00
04/29/2024	Expenditure		Intrust Bank	Mar 2024 Stmt Intrust Bank	SCCD	-4,090.90
04/29/2024	Expenditure		Blue Cross Blue Shield of KS	BCBS / Dental / Cancer FT Employees - Apr 2024	SCCD	-1,269.56
Total for SCCD						-\$ 7,908.27
TOTAL						-\$ 7,908.27



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- Public Comment
 - None
- Old Business
 - Follow-up discussion on the future plan for directional signage
 - Julica has sent a follow-up email to The Outdoor Bank about Main St. Building Lease.
 - Amy has our SAMS number approved for this year.
- New Business
 - None
- Executive Directors Report
 - Update on Tire Pyrolysis Plant
 - Scoular Job Fair last week
 - Update on Meat-Packing Project
 - We have had a couple of people stop in to ask about available buildings on Main St.
 - Rains Chiropractic will be opening on Main St. soon.
 - The Mais are finishing up their building utilizing their HEAL Grant award.
 - A new bar is opening in the VFW at 9th St. entrance – The Smoking Gun Club
 - The VFW has been booked for the Flatlanders Bike Show.
 - New flyers have been printed for the Flatlanders bike show and car show and given to organizers to start getting out.
 - Hwy 24 Garage Sales sign-up has begun.
 - Working on radio ad contract with Northwest Kansas Radio.
 - Summer concerts are booked for summer concert series – June 14th, July 4th at Freedom Fest, August 16th.
 - Update on Shindig at the Smoky. A free meal will not be provided this year. Julica will invite food trucks and provide live music.
 - No Runway Event this year – Planning to go to every other year schedule to work better for Butterfly Aviation as well.
- Executive Session
 - Personnel matters of non-elected personnel – K.S.A. 2018 Supp 4319(b)(1)
 - At 2:05 pm, Amy made a motion to go into Executive Session for 10 minutes. Kent seconded. Motion carried.
 - At 2:15 pm, Amy made a motion to extend the Executive Session for another 15 minutes. Matt seconded the motion. Motion carried.
 - At 2:30 pm, Amy moved to extend the Executive Session for another 15 minutes. Ashley seconded. Motion carried.
 - The Executive Session ended at 2:45 pm.
- Announcements
 - Upcoming Events
 - HWY 24 Garage Sales – May 31st to June 2nd, 2024
 - PnP Concert- June 14th, 2024
 - Shindig at the Smoky- June 29th, 2024
- Adjournment
 - Amy moved to adjourn the meeting at 2: 50pm. Kent seconded. Motion carried.



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Respectfully Submitted,

Jacque Livengood, Secretary

Upcoming Meetings to be held at NWKTC

May 28th, 2024

June 25th, 2024

July 30th, 2024



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Tuesday, May 28, 2024
NWTech Board Room
1:30 pm

The meeting of the Sherman County Community Development Board was held on Tuesday, May 28, 2024, and called to order at 1:30 pm.

Approval of the April 30, 2024 Minutes. Amy moved to approve the April 30, 2024 Minutes. Ben seconded the approval. Motion carried.

Financial reports as of May 25, 2024

- WSB Comm Dev Checking: \$181,446.72

Ben made a motion to approve the financial reports as presented. Kent seconded the approval. Motion Carried.

- Sherman County Transient Guest Tax Expenditures for May 2024: \$24,112.11

Amy made a motion to approve the May TGT Fund Expenditures. Gennifer seconded the motion. Motion carried.

Community Development Board Members:	05/28/24 Attendance
Bill Biermann	
Gennifer House	x
Jacque Livengood	
Ben Schears	x
Amy Sederstrom	x
Matt McKenzie	x
Travis Angelos	
<i>Ex-officio: Ashley Mannis</i>	x
<i>Ex-officio: Kent Brown</i>	x
SCCD Staff:	
Jessica Dinkel	x
Julica Oharah	x

Transactions for SCCD

SCCD

Beginning Balance								
05/01/2024	Check	3249	Amy Sederstrom	Accounting Contract Labor - May 2024	SCCD	R		-300.00
05/03/2024	Deposit		CASH	Flatlander Vender Fee	SCCD	R		9.41
05/06/2024	Check	3245	Pest Away, LLC	Insect Treatment - May 2024	SCCD	R		-55.00
05/09/2024	Deposit		CASH	Hwy 24 Garage Sale Participant Fee	SCCD	R		18.82
05/13/2024	Deposit		CASH	Hwy 24 Garage Sale Participant Fee	SCCD	R		18.82
05/13/2024	Expenditure		S&T	phone & internet - Hwy 24 & Main St	SCCD	R		-456.85
05/14/2024	Deposit		CASH	Hwy 24 Garage Sale Participant Fee	SCCD	R		18.82
05/15/2024	Deposit		CASH	Hwy 24 Garage Sale Participant Fee	SCCD	R		9.41
05/16/2024	Deposit		CASH	Hwy 24 Garage Sale Participant Fee	SCCD	R		18.82
05/17/2024	Expenditure		City of Goodland, KS	Main St Bldg utilities - May 2024	SCCD	R		-142.79
05/20/2024	Deposit		CASH	Hwy 24 Garage Sale Participant Fee	SCCD	R		37.64
05/22/2024	Deposit		CASH	Hwy 24 Garage Sale Participant Fee	SCCD	R		28.23
05/23/2024	Deposit		CASH	Vendor Fee	SCCD	R		10.00
05/23/2024	Deposit		Sherman County	April 24 Payroll Reimbursement for TGT	SCCD	R		5,962.76
05/23/2024	Deposit		Sherman County	TGT Share Advertising Exp	SCCD	R		9,137.60
05/24/2024	Deposit		CASH	Hwy 24 Garage Sale Participant Fee	SCCD	R		18.82

Total for SCCD

\$ 14,334.51

TOTAL

\$ 14,334.51

- Public Comment
 - None
- Old Business
 - PR Committee Report
 - The top 3 logos have been selected and will now be sent to partner entities to help with the final



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selection process.

- Incentive Committee
 - Storefront Incentive will be rolling out in Fall 2024, the committee has met and will be finalizing program details.
- Old Business
 - 1312 Main St. Building
 - Ben spoke with Scott Foote about the building and a contact will contact Julica to continue the process.
 - ED position
 - The position still has not been filled. Revisions will be made to the job description and Julica will re-post the position.
- New Business
 - To the Stars Business Awards:
 - Board members were asked to send 2-3 nominations to Julica by the middle of June. Deadline for nominations is July 12.
- Executive Directors Report
 - Department of Commerce, is hosting a meeting with local leaders in the NWKTC Lions Room on June 13th from 8:00 am – 9:30 am. They will be talking with the group about Sherman County and how to better assist communities in our region.
 - On June 25th, Senator Marshall will be in Atwood.
 - Hwy 24 Garage Sales – there are 33 registered– the most we have had registered to date!
- Executive Session
 - Personnel matters of non-elected personnel – K.S.A. 2018 Supp 4319(b)(1)
 - At 2:10 pm, Amy made a motion to go into Executive Session for 15 minutes. Ben seconded. Motion carried.
 - The Executive Session ended at 2:25 pm.
- Announcements
 - Upcoming Events
 - HWY 24 Garage Sales – May 31st to June 2nd, 2024
 - PnP Concert- June 14th, 2024
 - Shindig at the Smoky- June 29th, 2024
- Adjournment
 - Gennifer moved to adjourn the meeting at 2:26 pm. Amy seconded. Motion carried.

Respectfully Submitted,

Jacque Livengood, Secretary

Upcoming Meetings to be held at NWKTC

June 25th, 2024

July 30th, 2024

August 27th, 2024

September 24th, 2024

October 29th, 2024

November 26th, 2024

December 10th, 2024